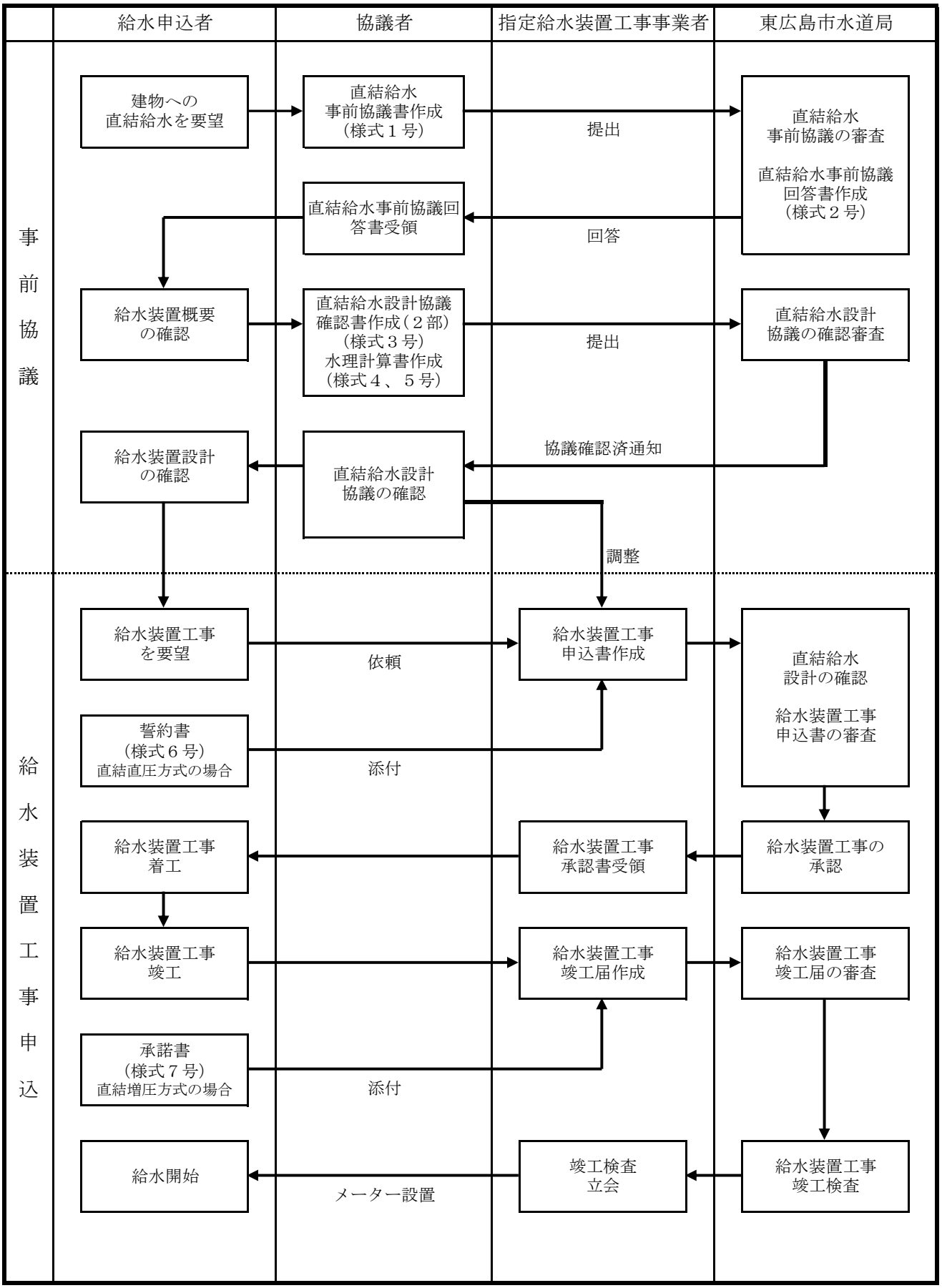直結給水事務手続フローチャート